CEA Board Meeting Minutes
TSC Room 225 B
March 5, 2009

In attendance: Karen Hoffman, Craig Miller, Jennifer Barton, Maren Seamons, Kevin Johnson, Taci Watterson, Pat Anderson

Excused: Enid Kelley, Debbie Tidwell, Heidi Harris

There were not enough governing board members present to approve February’s minutes. There are a couple of changes in the Feb. minutes. Jeremy Jennings needs to be listed as a visitor and not in the CEA Board attendance list. Another change in minutes is under the Salary and Benefits Committee comments, the sentence: “The customary answer is to contact Human Resources, but it was discussed that there is little trust in the Human Resources department personnel and their system and administration from many employees”. This sentence needs to be reworded to: “Employees are directed to the HR department with their complaints. If they don’t feel that their concerns are met, there is a grievance committee for classified employees to go to. The CEA President should be contacted first.

1. CEA Week: Craig Miller has reserved June 8-10, 2008 for our annual CEA week. The basketball tournament is scheduled for May 27-28th. The brown bag forum will be held on Monday June 8th, the Coffee Break on Tuesday, June 9th and the CEA Luncheon on June 10th. Everything was moved up a day because the TSC Ballroom wasn’t available on Thursday for the luncheon. Craig will continue to work on the details for this week.

2. CEA Board nominations: We need to begin soliciting CEA Board nominations for this year. Vice President (4 yr. term), Secretary (2 yr. term), and Treasurer (2 yr. term), are all open. Members of the Executive Board, and Committee chairs or members are encouraged to run for these positions.

3. Committee Reports & Assignments

   Salary & Benefits  Kevin Johnson

   His committee is continuing to pursue the 360 employee reviews. They realize this is not a fix for the current environment, but could help in the future.

   Employee Enhancement  Maren Seamons

   March 30th has been scheduled for the Legislative Forum. This will be a combined brown bag forum with PEA. It will be held on the east side of the TSC Ballroom. Dessert and water will be served. Maren has had confirmation from Senator Lyle Hillyard, Representative Fred Hunsaker, Representative Kurt Webb and Representative Rhonda Menlove who will all be attending and informing us
of Legislative actions that impact USU. Flyers and e-mails will be coming out to invite employees to attend. The following forum is scheduled for April 20th and will be combined with PEA. It is titled: “Go Green at USU”.

**Scholarships**  Pat Anderson

The scholarship application is on the CEA website. These are due on May 15th. We will be giving two $500.00 scholarships this year.

**Media & Public Relations**  Jennifer Barton

She would like to get the spring newsletter out soon. Please get all articles to her by March 16th if possible.

**Employee Recognition**  Taci Watterson

Her committee is busy working on contacting businesses throughout the valley for donations of gifts for the CEA luncheon.

Meeting adjourned

Next Meeting: April 2, 2009