Meeting notes for 11/18/2010

Attending:
Deb Megill
Taci Watterson
Jennifer Barton
Maren Seamons
Valerie Donohoe
Kevin Johnson
Vicki Yeates
Trish Kingsford

Excused:
Tracy Jones

Salary and Benefits: Investigated the Wellness program access for other departments. Found many departments are letting employees take additional time. We as an employee group would like to see this available across the board for all that would like to participate. Human Resources is giving 1.5 hour lunch 3 times daily as long as a wellness plan is on file.

Relations: Alan Anderson is being great. Valerie is letting him know how many new employees on a monthly basis and he is delivering food cards for the new hire packets. Not too much blow back on the packets that were sent out without food cards.

Scholarships: Nothing until that actual date of the CEA Luncheon is resolved

Media and Public relations: Web site is being upgraded thanks to Huntsman School of business, around the end of the month. Sharra (Need to get correct name) is working on her own time to help Jennifer get it set up so site can be redone. Jennifer stated that she felt she would have more time in December to get this up and running. Motion was made and passed to obtain a meal card for Sharra (?) for all her help with this. We will also need to make sure this cost is included for our yearly budget. When no one from the Huntsman School of business in on the committee, it will be a greater expense.

Recognition: Had quite a few responses for the employee of the quarter flyer that was sent out. Some nominations were professional, some responses were for employees that did not meet the qualifications. Committee is reviewing and will have a decision in December. Discussion was brought forward about the qualifications on the employee being here 5 years before being able to be eligible for this award. Feeling is still that we need to concentrate on employees for their length of service as well
as the considerable job that is done. Further input needs to be visited at some time. Suggestion was made to contact H.R. and have a list of employees done with length of service as it was felt that all the changes that the University has gone through, that maybe a lot of the persons with more than 5 years is not as great a pool to draw from.

Other business:

Taci brought out the calendar to discuss the CEA week and the banquet. Discussion started with the last week in May as two of our biggest departments are so busy at that time. After further input it was decided to look at what time the ball room is available. First choice will be the last week of March or the first week of April and default to the last week of May if nothing is available.

Suggestion to have a tip jar available when we have our Coffee break to facilitate more money for the Scholarship.

UHESA meeting:

Taci gave an update on the UHESA meeting that was held in St. George on November 12.

There was a good turnout.

December 9th will be the next conference call for UHESA.

Discussion was held on the Institution Report that was sent from each Institution. This regarded things like pay, benefits, holidays, number of employees and group organizations.

UHESA now has a facebook page and we should let everyone know that CEA also has a facebook page

CEU would like to participate in employee meeting with USU. Discussion needs to be held about having a room with satellite/phone service that could be used.

Employee involvement for scholarships’ was discussed. Maybe having an enrollment card included with the Welcome packet that is distributed to all new employees, also having enrollment cards on the tables at luncheons or employee parties. One University only has 400 employees and is able to give a $10k scholarship. Should we also make this a challenge?

February 3rd will be the UHESA day at the capital. Bill Jensen is drafting a letter to new and old legislators for our University. Link will be out shortly for a look at what other states are doing for their legislation.

EBAC update from Deb:

There is a change in the EBAC committee. Many new faces for the Faculty side of the committee. Ed Heath and Rhonda Miller are now sitting members. It was again stated that this is a committee and that suggestions will be asked. No voting will be done. Briefly went over the minutes that were sent out. The Health Advocate was discussed and how many actually knew about this benefit. It was stated that
more communication needs to be done for the use of these new benefits as no one was aware of many of the benefits. Maybe a face to face meeting with H.R. going to each college, and department meetings with those not associated with the colleges. Concern over many employees not using the Wellness center as no time is permitted. It was stated that most departments are giving 1.5 hour lunches for those who are participating and are documenting their plan. More support needs to be done for this to happen for many CEA employees. If support from administration can be felt it would be helpful for employees.

As a result of the surveys that were sent out, many benefits that we have or are eligible to participate in were not realized until these came out. More communication is needed. (refer to face to face meetings)

January 3rd is the opening of reservations for the annual Swim night. Maren has agreed to help with the reservation only if we can’t find someone for the Enhancement committee before then. We all need to work on getting that position filled.

Nominations need to go out quickly at the first of the year for our next Vice president. (Sidebar for this also is that we need to have nominations for the Treasurer. I called and verified this with Maren.)

Discussion was directed for our next meeting on the 16th of December. It was motioned and decided that we will not have our December 16th meeting and will instead have our January 13th meeting as our next official Executive council meeting. Anything that needs to be discussed can be directed to the President and she will handle with e-mail or calls.

Next meeting (January 13th) will also be in the East Colony room, (next door to where we meet presently). This is because the Wellness fair will be going on and they requested our meeting room.

Meeting adjorned.