CEA Board Meeting Minutes
TSC Room 225B
September 16, 2010

Conducting Meeting: Deb Megill, President

In attendance: Jennifer Barton, Valerie Donohoe, Kevin Johnson, Tracy Jones, Trish Kingsford

Excused: Taci Watterson, Vicky Yeates

I. Approval of Minutes:

Review of August 2010 meeting minutes was postponed until the next meeting since no quorum was available.

II. Committee Reports & Assignments

Salary & Benefits – Kevin Johnson

Kevin has not been able to find out who schedules the baseball diamond at the church where the CEA/PEA Softball Game is supposed to be held, nor the cost associated with the rental. Jennifer contacted Taci to see how many people had signed up to play. Due to the low numbers, we decided to postpone the game until next summer, when we will have more time to advertise and get support for it.

Employee Relations – Valerie Donohoe

We received some $25 dining cards from Alan Anderson in Dining Services to give to new employees. Valerie is concerned because the updated list of new hires (several months worth) we received from Human Resources has way more people on it than what we are able to give.

Kevin made a motion to select a beginning date of Sept. 1st as the starting point of giving new employees the gift card. The motion passed unanimously.

Employee Enhancement –

Brown bag lunches are not getting enough participation. It was suggested that we hold open houses with different groups on campus to get information out. We could also include a website person on the CEA whose main purpose would be to keep the website updated so that employees can receive up-to-date information. We will draft an announcement for next month’s meeting and then send out a mass email to the CEA list-serve to see if anyone would take on this duty.

Scholarships – Vicky Yeates

Not available
Nothing to report at this time.

Trish is still working on drafting a letter to encourage people to submit nominations for employee of the quarter. She also wondered if there was a budget for stamps to send out the letters.

Not available

Deb went over the highlights from the August Executive Meeting. One issue that was brought up was the wish of some employees to be paid twice per month, rather than monthly. Due to the associated costs, the administration is not going to make that change.

The CEA board committee tasked with updating the bylaws needs to get those changes together, and then give them to Dave Cowley for approval.

Deb is working with the PEA to arrange a joint monthly meeting with Dave Cowley. Please get in put from classified staff in your area and email Deb with them. We need specifics if we want anything to be addressed, not just generalities.

Deb has been asked to sit on the committee for creation of a “Compensation Vendor.” This vendor would be looking at all positions, all salaries, all job duties, etc. to make sure that the University is in line with peer institutions. If you have concerns or questions about this that you would like addressed, please email Deb with them so that she can take them to the meeting.

Meeting was adjourned.

Next Meeting will be October 21, 2010.