CEA Board Meeting Minutes
Business Bldg. 715
February 19, 2015  11:00 a.m.

Conducting Meeting:  Taci Waterson-Balls, President
In attendance:  Brian Joy,  Deb Megill, Monica Neilson, Darla Moore, Diane Buist, Christine Ballard.
Excused:  Megan Maples, Nancy Christensen,

Taci Waterson-Balls  March 6, 2015 is the Utah Higher Education Staff Association meeting.  We usually send 2 representatives.  Taci will be going, Brian will let us know if he is going to make it.  Things to be discussed may be pay reduction, maternity leave (paid or not paid).  Waiting to hear about what is discussed with the legislature.

New Board Members  Christine Ballard is our new board member.  She is replacing Annette Grove who had to leave us because of health problems.  Christine will be our Employee Recognition.  Her duties will include chairing the Staff Recognition Dinner and the employees of the quarter and year.

Employee Enhancement – Monica Neilson  There will be no pool party this June.  They are looking at a family movie on the quad, possibly with a silent auction of items from CEA members.  This would be to earn money for scholarships.  Monica and Deb could work on this together.

Scholarships – Deb Megill  Waiting for scholarships applications to come in.  Deadline is Feb. 27th.  Resend scholarship information to serve list.

Employee Relations – Nancy Christensen  How to get on the CEA list – they can get on the list themselves, but if they need help they can contact Darla Moore.  Diane will put the information on the newsletter for how to get on, also how to get to CEA webpage and Facebook.

Media & Relations – Diane Buist  Winter newsletter was finished except for the employee of the quarter and information to post the date for the luncheon.  Diane is waiting for the last of the information to have the newsletter approved and sent out to the CEA.

Employee Recognition – Christine Ballard  Taci is going to call David Cowley and see if the luncheon is paid for this year.  It was decided to change the luncheon until the end of May or June.  Christine is going to contact Suzann in scheduling to see if you can secure a date.  She will also contact Amy Rasmussen with catering to get that started.  It is encouraged to use the University to do the catering.
Employee of the quarter needs to give out 2 to catch up. The form was updated and sent out in the Fall. There were some nominations that were sent to Annette Grove. She needs to be contacted so we can get that information passed on.

**Other Business:**
1. Our website is cea.usu.edu
2. There were enough to vote as a quorem. Brian 1\textsuperscript{st} and Deb 2\textsuperscript{nd} that we accept all minutes that had not been voted on.
3. Taci is moving to Business Services and will be professional. She is not sure when the move is but soon. She will help Brian get ready to take over.
4. Brian attended the meeting about health benefits. Looks like BXBS will be the main insurance provider but there will be a new provider for prescriptions. We will use the same card. We need to read the HR news to learn of all the new changes. Health Sparq (Marla Boyer) is up and going. Monica will talk with her and see if she can do a meeting with us and maybe PEA to explain this to us. Hopefully in March.
5. Be Well is revamping and will be getting new ambassadors.

Meeting adjourned at 12:00

Next meeting will be March 16\textsuperscript{th} 11:00 Business Bldg Room 715